

**WEST COLONY COMMUNITY ASSOCIATION**

**PO Box 11179**

**San Bernardino, CA 92423**

**(909)-423-0928**

**REQUEST FOR ARCHITECTURAL CHANGES**

*This form must accompany all requests*

Any owner wishing to make any architectural changes to their property must submit this application before works begins in accord with Association regulations shown on the opposite side of this form.

Homeowner's name:

Address:

Phone:

Email:

Date:

Please give a brief description of the project. Please include a drawing with specifications including dimensions, nature, kind, shape, length, width color, materials, and locations of the proposed changes.

Approximate beginning date:

Approximate completion date:

**Architectural Review Committee Use Only**

Date received:

Approval date:

Disapproval date:

Comments:

## WEST COLONY COMMUNITY ASSOCIATION

In accord with the West Colony Community Association' Declaration of Covenants, Conditions and Restrictions (CC&R's), Article VIII section 8.01 Architectural Control, the Architectural Review Committee (ARC) shall have the right and duty to promulgate reasonable standards against which to examine any request made pursuant to this Article in order to ensure that the proposed plans conform harmoniously to the exterior design and existing materials of the buildings in the properties.

Article VIII, section 8.02, Review of Plans and Specifications states that no construction, alteration, addition installation, modification, decoration, redecoration, or reconstruction of an improvement, including landscaping, in the Properties shall be commenced or maintained, until the plans and specifications therefor showing the nature, kind, shape height, width, color, materials, and location of the same have been submitted to the ARC and approved in writing by the ARC.

Section 10.17 Solar heating systems may be installed on individual Lots in the Properties provided that such heating systems comply with applicable zoning regulations, the Uniform Building Code and associated ordinances, and has been approved by the ARC based on reasonable review standards.

The ARC shall have 45 days from the date of receipt of a **completed** proposal to approve, disapprove, or ask for modifications and/or additional information.

Applications cannot be considered by the ARC if the property owner is currently in violation of any other Association rules and regulations. Applications must be presented as a single PDF file or a single package mailed to the Association PO Box.